



DONEGAL PRESBYTERIAN CHURCH

WEDDING POLICIES & FEE SCHEDULE

Approved by Session: November 21, 2024

On behalf of the pastor and the members of the Donegal Presbyterian Church, *Céad Míle Fáilte* - **“A Hundred Thousand Welcomes!”** These are exciting times for you and your families. We are delighted that you are interested in our beautiful and historic church to be the place where you exchange vows and enter God’s Holy Covenant of Marriage.

These policies have been put in place to assist you in making sure that your wedding ceremony becomes the cherished memory that you desire, and to help you understand what the church hopes to achieve in assisting you to prepare for this momentous and important event. Be sure to read these policies carefully. They will answer many of your questions, but they may also raise a few questions. There are a variety of options within our structure, and we want you to choose what will be most meaningful for you in the framework of a worship service. **If you have any questions regarding these policies or the fees involved, please don’t hesitate to contact us. We want your experience with us to be an enjoyable one. We look forward to meeting with you!**

THE CHURCH

Prior to 1721, Ulster Scottish (Scots Irish) settlers gathered for prayer and worship in the oak grove of the Donegal Spring. Soon after, a Meeting House was built, and a congregation was formed under the auspices of the Church of Scotland. Today, Donegal Presbyterian Church stands as an important and storied place within our greater community and the history of our nation.

It is important to understand that the Donegal Presbyterian Church is not a wedding chapel. For over 300 years, we have been an active and worshipping congregation of, what is now called, the Presbyterian Church (U.S.A.). The church has been and continues to be under the authority of God’s Holy Word and governed by the constitution of the church. Weddings are ordinances of the church, regarded as an extension of the Sacrament of Baptism (W-4.0601). They are acts of worship and shall be governed by the Directory for Worship, within the Book of Order of the Presbyterian Church (U.S.A.).

As you anticipate the possibility of a wedding at the Donegal Presbyterian Church, please take some time to review “The Covenant of Marriage” section of the Directory for Worship (attached), as it will be referenced throughout these policies. Notations from this section will be in parentheses. They will begin with a “W” and be followed by a number. Other parts of this policy fall under the Form of Government and other sections of the Directory for Worship, within the Book of Order.

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OUR PROCESS

1. Complete Wedding Information Form

Please do this as quickly as possible. All wedding dates are set on a “first come first served” basis, and the return of the *Wedding Information Form* begins the process of confirming your date. If you have a clergyperson from an Ecumenical Partner of the Presbyterian Church (U.S.A.) (see Presiding Pastor section, under “Wedding Policies & Procedures”), who you would like to either officiate or participate in the worship service, please indicate this on the *Wedding Information Form*.

2. Speak with a Pastor

Upon receipt of the *Wedding Information Form*, our Pastor will be in touch with you regarding an appointment, so that you may get acquainted and to confirm your wedding plans. Weddings are scheduled on the availability of the Pastor and staff. Please be prepared to answer several questions (below) in your introductory conversation with the Pastor. Please note that your wedding date is not confirmed on our calendar until you have met with the Pastor, have answered the introductory questions, have had your wedding approved by the Session (the local governing Board of the Church), and (if you are a guest of the church) when your deposit has been received. Your date is held, however, when this first appointment is made.

3. Participate in Premarital Counseling

After you have had your meeting with our Pastor, and your wedding has been approved by the Session, you are expected to participate in pre-marital counseling. The Pastor will normally meet with a couple a minimum of 3 times.

4. Plan Your Service

At the conclusion of your pre-marital counseling, you will sit down with the pastor to plan the Order of Service for your wedding ceremony. The Pastor will walk you through the Order of Service and plan your ceremony alongside of you.

INTRODUCTORY CONVERSATION WITH THE PASTOR

In your first conversation with the Pastor, you will be asked to provide some basic information which helps the Pastor get to know you and provides the information necessary for our Session to approve your wedding.

As you anticipate the possibility of a wedding here at Donegal Presbyterian Church, please understand that marriage is an ordinance of the church and that weddings are regarded as an act of sacred Christian worship and should be kept within the provisions in this statement of the church:

Marriage is a gift God has given to all humankind for the well-being of the entire human family. For Christians, marriage is a covenant through which a couple are called to live out together before God in their lives of discipleship. In a service of Christian marriage, a lifelong commitment is made by a couple to each other, publicly witnessed and acknowledged by the community of faith. (W-4.0601)

After the initial request for the marriage service, the minister shall have a conversation with the couple concerning:

1. The nature of their Christian commitment, assuring that at least one is a professing Christian



DPC

2. The privileges and responsibilities of Christian marriage
3. The nature and form of the marriage service
4. The vows and commitments they will be asked to make
5. The relationship of these commitments to their lives of discipleship
6. The resources of the faith and the Christian community to assist them in fulfilling their marriage commitments
7. The legal requirements of the state

This conversation is equally important in the case of a first marriage, a marriage after the death of a spouse, and a marriage following divorce. After the conversation, with the approval of the pastor, the request for the wedding and the use of the sanctuary will be presented to the Session at their next stated meeting (within one month).

If the minister is convinced after the discussion that commitment, responsibility, maturity, or Christian understanding are so lacking that the marriage is unwise, the minister shall assure the couple of the church's continuing concern for them, but will not bring the request to the Session. In making this decision the minister may seek the counsel of the Session (W-4.0602 & W-4.0605).

PRE-MARITAL COUNSELING

There will be a minimum of three premarital counseling sessions. These counseling sessions are not meant to be a burden, but rather to prepare you for the covenant in which you are about to enter. The goal of these counseling sessions is to "get you started on the right foot." Topics of conversation will include (but are not limited to): Christian understandings of marriage, families of origin, family norms, and personal expectations.

PLANNING YOUR SERVICE

Christian marriage should be celebrated in the place where the community gathers for worship, and shall be under the direction of the Pastor and the supervision of the Session (W-4.0603). We have two beautiful worship spaces. The historic Sanctuary seats approximately 180 guests. The space in the Fellowship Hall can seat up to 200 guests. A dressing room is available for the bridal party's use.

As you plan your ceremony with the Pastor, it is important to understand that there are certain acts of worship that are to be conducted according to the forms of the Reformed tradition (W-4.0603). The ceremony shall include appropriate scriptures, prayers, proclamations of the Gospel, music, and other actions common to the community, the church, and its services. These aspects of worship enhance the worshippers' consciousness of the reality of God and reflect the integrity and simplicity of the Christian life and understanding of marriage. Special requests concerning the ceremony are more than welcomed. We understand the desire for and want your wedding ceremony to be meaningful to your specific personalities. However, the final decision about the nature of the service and how it fits within the worship of the Presbyterian Church (U.S.A.) rests with the Pastor.



WEDDING POLICIES & PROCEDURES

PRESIDING PASTOR

In almost every case*, the Pastor of the Donegal Presbyterian Church shall preside (officiate) at all weddings in the church. Since your ceremony will be a Christian worship service, the planning of a marriage service is ultimately the responsibility of the Pastor. As the format and style of the ceremony should be consistent with the church's tradition of worship, our pastor will be most valuable in planning the Order of Worship for your wedding (W-4.0603).

*By prior arrangement with the Pastor and approval by the Session, it is possible to invite Clergy of an Ecumenical Partner to officiate. These Ecumenical Partners are denominations with whom the Presbyterian Church (U.S.A.) is either in full communion, in a covenant partnership, or has an established bilateral agreement. These Ecumenical Partners are the Episcopal Church, the Evangelical Lutheran Church in America, Moravian Church in America, the Reformed Church in America, and the United Church of Christ. In the instance of Clergy of an Ecumenical Partner officiating, the ceremony shall continue to be under the direction of the Pastor of the Donegal Presbyterian Church (W-4.0603).

VOWS

In a service of marriage, the couple marry each other by exchanging mutual promises (W-4.0603). This means that the vows that are spoken during the ceremony shall be equal, identical in nature, and spoken by both individuals. Language of submission and obedience will NOT be tolerated. The writing of one's own vows is permissible. However, they shall maintain equality and mutuality, and final versions of written vows shall be approved by the Pastor.

THE LORD'S SUPPER (EUCHARIST/COMMUNION)

The Sacrament of the Lord's Supper (Eucharist/Communion) is not normally celebrated during wedding services. However, it is permissible and may be celebrated as a part your ceremony. The Sacrament requires the approval of the Session and shall be presided over by the Pastor of Donegal Presbyterian Church, another Minister of the Word and Sacrament of the Presbyterian Church (U.S.A.), or by authorized clergy of an Ecumenical Partner of the Presbyterian Church (U.S.A.) (see Presiding Pastor section, under "Wedding Policies & Procedures"). The Sacrament of the Lord's Supper shall be extended to all.

MUSIC

Music has always been a part of the wedding ceremony, not for entertainment, but for worshipful offerings to God's glory. Choosing music for your ceremony is meaningful and personal to you. However, remember that all music played or sung must be chosen in context of worship, giving expression to God's place in your wedding. Secular music/songs performed during your ceremony may or may not be appropriate for worship. The choosing of secular music/songs shall be done in consultation with the Pastor.

A conference with the Organist of Donegal Presbyterian Church (DPC Organist) shall be arranged at least two months in advance of the date set for the ceremony. They will guide the selection of



appropriate instrumental music for this service of Christian worship. The DPC Organist is responsible for the instrumental music at all weddings and has the final word on all selections.

It is expected that the DPC Organist will play at all weddings. If another organist is desired, their participation must be approved by the DPC Organist. The guest organist shall present a list of music that is to be played for the wedding at least one month prior to the wedding.

Soloists should also be arranged through the DPC Organist. Texts of vocal solos shall be reviewed by the pastor to ensure that they fit within the worship of the Presbyterian Church (U.S.A.). Soloists and instrumentalists may rehearse one hour before the ceremony. They must provide their music at least one month prior to the wedding. If the DPC Organist is requested to play a solo, please provide the music to the DPC Organist in the proper key at least two months prior to the wedding. Donegal Presbyterian Church does not allow taped accompaniments during a wedding ceremony.

Most wedding services do not include hymns. However, hymns can be a wonderful addition to your ceremony. If you choose to include hymns in your ceremony, specific hymns may be requested and are welcomed. However, the final word on any hymn selection will rest with the Pastor, as the hymns sung in worship are ultimately the Pastor's responsibility.

HOSTING SERVICES

Guest wedding parties shall require the services of a Host from Donegal Presbyterian Church (DPC Host). The Host is responsible for opening and closing the church on the day of the wedding and making sure that you have what you need from the church. They are a resource for you, as you access our church's facilities.

CUSTODIAL SERVICES

The services of the Sexton of Donegal Presbyterian Church (DPC Sexton) are required. The Pastor is to be contacted prior to the service to make any and all necessary arrangements for the wedding services. Spontaneous arrangements on the day of the wedding may not be honored. The wedding couple will coordinate all facility details with the DPC Sexton.

WEDDING COORDINATORS/PLANNERS

It is permissible to have a Wedding Coordinator/Planner for the rehearsal and the day of the wedding. However, decisions on all matters relating to the ceremony, church vessels, and the church in general reside with the Pastor alone.

WEDDING BULLETINS

Though not necessary, many couples opt to have a bulletin that lists the order for worship and the participants in the wedding service. Samples are available for review. The couple is responsible for having these programs printed, but can arrange with the church to print. The couple shall provide the Pastor and/or officiating clergy with a copy of the wedding bulletin for approval prior to printing.

REHEARSAL

Rehearsals are normally held on the evening before your wedding. The officiating Clergy oversees the rehearsal. Generally, the rehearsal lasts approximately one hour. You are encouraged to be prompt. We suggest that everyone involved in the rehearsal arrive at least 15 minutes before the scheduled time. The Order of Worship, traditions of seating, placement of the attendants, and instructions to the wedding party will be covered at the rehearsal. The members of the wedding party should remember that they are in a holy place dedicated to the worship of God and conduct themselves accordingly. Please bring your marriage certificate and your rings to the rehearsal.

PHOTOGRAPHY & VIDEOGRAPHY

Because a wedding is a worship service, there are limits and requirements for photography and videography. This policy includes professional photographers, family, friends, and guests. Please be sure that they are informed to respect the sacredness of our worship space and service. The following requirements shall be followed:

1. Any pictures taken before the ceremony must be completed 30 minutes before the ceremony starts.
2. *No flash photographs* are to be taken in the sanctuary or Fellowship Hall during the service, and *cameras must be set to silent!* The service begins with the first note of music played. The service ends after the Benediction is proclaimed. Flash photographs of the bridal couple may be taken during the recessional.
3. During the service, the photographer is not permitted near the chancel area. The photographer and/or videographer may be located near the back of the Sanctuary or Fellowship Hall. The photographer and/or videographer is not to interrupt the flow of the ceremony. They are to remain stationary and cause no distracting noises.
4. Any photos taken in the Sanctuary or Fellowship Hall after the ceremony must be completed within 45 minutes after the ceremony ends. The Pastor and DPC Organist will be delighted to participate in pictures taken immediately after the ceremony.
5. Furniture or decorations are not to be moved at any time by the photographer or videographer.
6. The grounds of Donegal Presbyterian Church are fully open for photos to be taken, EXCEPT within the cemetery.
7. Photographers/videographers shall be mindful of any activity at the neighboring Cameron Estate, nor shall they interfere with the business of the Cameron Estate.
8. Photographers/videographers must be properly attired for a wedding.
9. No one is permitted to use church equipment or alter the church's lighting unless approved by the Pastor.
10. It is the responsibility of the wedding couple to make their guests aware of these photography/video standards.
11. It is the pastor's prerogative to stop the service if the photographer or videographer is distracting from the worship service.
12. If the photographer/videographer does not comply with these guidelines during the service, they will not be allowed to work any future weddings at Donegal Presbyterian Church.



FLOWERS & DECORATIONS

Wedding decorations need not be excessive. The natural beauty of the sanctuary and its worshipful nature is sufficient for a proper wedding setting. The intention of flowers and decorations is to help convey a worshipful attitude so that those present might experience the meaning of marriage.

The florist and/or wedding couple will be responsible for delivering the flowers and decorating the Church. Flowers should be delivered the morning of the wedding, or at least 2 hours before the ceremony time to have them ready for pre-ceremony photographs. Every precaution should be taken that no permanent damage is done to the Chancel, the pews, or to any other church furniture. The following requirements shall be followed:

1. Flowers or other items may not be placed on the Lord's Table (communion table).
2. Seasonal decorations (Advent, Lent, Easter, etc.) may be present and will remain in the sanctuary during certain times of the year.
3. No tacks or tape should be used in floral arrangements attached to the pews. Nothing may be attached to the pews that might scratch the wood. Floral arrangements or bows on elastic bands are appropriate for designating reserved seating for the wedding party's family.
4. Windowsills must be protected if used for floral arrangements. If the church windows are prepared for the liturgical seasons, those decorations will not be removed.
5. If there are any existing seasonal decorations on the table in the Narthex, they may not be removed.
6. Nothing is permitted to be attached to the walls in Fellowship Hall.

Flowers may be left for the use of the church on Sunday. However, dedicated memorial flowers take precedence over all others. If there are no memorial flowers for that particular Sunday, the wedding flowers may be used. If the flowers from the wedding are to be left for the Sunday worship service, please inform the church office, one month in advance.

CANDLES

If candelabra are desired, two wrought iron seven-candle candelabras are available at the church. Candles may *only* be used in the pulpit area. Individual handheld candles are not permitted in the Sanctuary. No candles are permitted on the pews or in the aisles. Anyone using candles must use extreme caution and make sure that the carpets and other church property are protected from dripping wax.

"Unity candles" are not normally a part of a Presbyterian wedding service, but may be used if supplied by the couple. If a unity candle is to be used, it must be brought to the rehearsal. Either you or the florist must provide the three candles necessary.

BUILDING & FACILITIES

1. **Alcoholic beverages** are NOT permitted on the church premises. At the discretion of the Pastor, a rehearsal or wedding ceremony may not proceed if any member of the wedding party is intoxicated.
2. **Smoking** is NOT permitted on the church premises.



3. **Rice, Confetti, Bird Seed & Flower Petals** – the throwing of rice, bird seed, confetti or flower petals within the church or anywhere on church grounds is NOT permitted. It is extremely dangerous for walking, particularly for the elderly, and is difficult to clean up and may stain carpets.
4. **Aisle Runners** – due to the difficulty in maintaining a stable walking surface, the use of aisle runners is prohibited.
5. **Balloons** – inflated balloons are permitted within the church building. However, as an effort to be environmentally responsible, we ask that they not be taken outside.
6. **Cell Phones & Electronic Devices** – the bridal party and guests will be asked to silence all devices prior to the service.

WEDDING DATES

Due to the church's Liturgical Calendar, Federal Holidays, and Staff Leave, weddings may NOT be scheduled on New Year's Eve, New Year's Day, Holy Week, Memorial Day weekend, July 4th weekend, Labor Day weekend, Thanksgiving weekend, the weekend of the 4th Sunday of Advent, Christmas Eve, or Christmas Day. A wedding service incorporated into the Service for the Lord's Day (Sunday morning worship) is a *rare occurrence* and would require the approval of Session.

MARRIAGE LICENSE

In order to have a wedding ceremony at Donegal Presbyterian Church, you are required to have a license from a county within the Commonwealth of Pennsylvania. This license must be brought to the church and given to the officiating Clergy *no later than the night of the rehearsal*. If you are planning to secure a license from Lancaster County (the county in which the church stands), please visit <https://co.lancaster.pa.us/278/Marriage-Licenses> to receive information about the county's current procedure and obtain an online marriage license application. If you plan to secure a license from a different county within Pennsylvania, please visit the website of that county's Orphan's Court to receive information on that county's current procedures. There is normally a three-day waiting period after your application is submitted. The license is valid for sixty days. *So, please pay attention to this important window.* NOTE: If you have been married before, ordinarily, a copy of your divorce decree or the date of your spouse's death must be presented.

RECOGNIZING A CIVIL MARRIAGE

There are circumstances when a couple are married by an Agent of the State and then would like their marriage blessed by the church. These ceremonies are most welcome. In these cases, the worship service will be very similar to the marriage service, except that the statements made by the Clergy and the couple shall reflect the fact that the couple is already married to one another according to the laws of the civil jurisdiction. (W-4.0604)

HOSPITALITY

Donegal Presbyterian Church is not equipped to provide meals or receptions for large outside groups. A wedding reception may be scheduled in the Fellowship Hall, providing a request is made in accordance with the *Building Use Policy* (separate). Scheduling a caterer is the responsibility of the wedding couple.



FEE SCHEDULE

NOTE: Weddings are a glorious time to celebrate God’s work, bringing two individuals together in love. However, weddings take a lot of work on the part of our church staff. Therefore, honorariums will not be accepted. As you plan your wedding, kindly adhere to the fee schedule below:

MEMBERS* OF THE DONEGAL PRESBYTERIAN CHURCH

Sanctuary or Fellowship Hall	No charge
Pastor	No charge
Premarital Counseling (3 sessions minimum)	No charge
DPC Organist (Consultation, Rehearsal, & Ceremony)	\$200
Consultation with DPC Organist (in the case of a Guest Organist only)	\$100
Soloist (if arranged by the DPC Organist)	\$150
DPC Sexton (3 hours, additional time will be charged at \$20/hour)	\$60
Security Deposit**	\$500

Members of Donegal Presbyterian Church are asked to complete the *Wedding Information Form* and secure the wedding date with the Pastor. Fees are due one month prior to the wedding. Checks may be made payable to: “Donegal Presbyterian Church.”



GUESTS OF THE DONEGAL PRESBYTERIAN CHURCH

Sanctuary or Fellowship Hall	\$1,500
Pastor	\$650
Premarital Counseling (3 sessions minimum)	\$200
DPC Organist (Consultation, Rehearsal, & Ceremony)	\$200
Consultation with DPC Organist (in the case of a Guest Organist only)	\$100
Soloist (if arranged by the DPC Organist)	\$150
DPC Host	\$140
DPC Sexton (3 hours, additional time will be charged at \$20/hour)	\$60
Security Deposit**	\$500

Guests of Donegal Presbyterian Church are charged a non-refundable **\$500** deposit for use of the building. This charge is separate from the Security Deposit, and is due in order to secure the wedding date, after it has been approved by the Session. Payment of this fee should be sent directly to the church office and made payable to: “Donegal Presbyterian Church.” The balance of fees is due one month prior to the wedding.

* For the purposes of this policy, to be considered a contributing member of the Donegal Presbyterian Church, a person has committed their prayers, presence, gifts, and services to the church for at least one year. Exceptions may be made by Session, upon the advice of the pastor.

** An evaluation will be made of all facilities used by the wedding party the week following the wedding, and the security deposit, or a portion of it, will be returned at that time.



DIRECTORY FOR WORSHIP, CONCERNING MARRIAGE

W-4.06 THE COVENANT OF MARRIAGE

W-4.0601 Christian Marriage

In Baptism, each Christian is claimed in the covenant of God’s faithful love. Marriage is a gift God has given to all humankind for the well-being of the entire human family. Marriage involves a unique commitment between two people, traditionally a man and a woman, to love and support each other for the rest of their lives. The sacrificial love that unites the couple sustains them as faithful and responsible members of the church and the wider community. In civil law, marriage is a contract that recognizes the rights and obligations of the married couple in society. In the Reformed tradition, marriage is also a covenant in which God has an active part, and which the community of faith publicly witnesses and acknowledges.

W-4.0602 Preparing for Marriage

If they meet the requirements of the civil jurisdiction in which they intend to marry, a couple may request that a service of Christian marriage be conducted by a minister of the Word and Sacrament in the Presbyterian Church (U.S.A.), who is authorized, though not required, to act as an agent of the civil jurisdiction in recording the marriage contract. A couple requesting a service of Christian marriage shall receive instruction from the minister of the Word and Sacrament, who may agree to the couple’s request only if, in the judgment of the minister of the Word and Sacrament, the couple demonstrate sufficient understanding of the nature of the marriage covenant and commitment to living their lives together according to its values. In making this decision, the minister of the Word and Sacrament may seek the counsel of the session, which has authority to permit or deny the use of church property for a marriage service.

W-4.0603 Order of Worship

The marriage service shall be conducted in a manner appropriate to this covenant and to the forms of Reformed worship, under the direction of the minister of the Word and Sacrament and the supervision of the session (W-2.03). In a service of marriage, the couple marry each other by exchanging mutual promises. The minister of the Word and Sacrament witnesses the couple’s promises and pronounces God’s blessing upon their union. The community of faith pledges to support the couple in upholding their promises; prayers may be offered for the couple, for the communities that support them, and for all who seek to live in faithfulness.

W-4.0604 Recognizing Civil Marriage

A service of worship recognizing a civil marriage and confirming it in the community of faith may be appropriate when requested by the couple. The service will be similar to the marriage service except that the statements made shall reflect the fact that the couple is already married to one another according to the laws of the civil jurisdiction.

W-4.0605 Nothing Shall Compel

Nothing herein shall compel a minister of the Word and Sacrament to perform nor compel a session to authorize the use of church property for a marriage service that the minister of the Word and Sacrament or the session believes is contrary to the minister of the Word and Sacrament’s or the session’s discernment of the Holy Spirit and their understanding of the Word of God.



WEDDING INFORMATION FORM

WEDDING COUPLE INFORMATION

To-Be-Wed Full Name: _____

By what name do you wish to be called in the ceremony? _____

Address: _____

Phone: _____

Date of Birth _____ Place of Birth: _____

Baptized? Yes No Present Church Membership: _____

Marital Status: Single Widowed Divorced

If divorced, what was the date of the final decree? _____

Father's name: _____

Mother's name: _____

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To-Be-Wed Full Name: \_\_\_\_\_

By what name do you wish to be called in the ceremony? \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Baptized?  Yes  No Present Church Membership: \_\_\_\_\_

Marital Status:  Single  Widowed  Divorced

If divorced, what was the date of the final decree? \_\_\_\_\_

Father's name: \_\_\_\_\_

Mother's name: \_\_\_\_\_

CEREMONY

Anticipated date and time of the wedding: \_\_\_\_\_

Anticipated date and time of rehearsal: \_\_\_\_\_

Time and place of rehearsal dinner: \_\_\_\_\_

Place of Wedding:  Sanctuary  Fellowship Hall



# DPC

If you wish Clergy from an Ecumenical Partner\* to officiate/participate in the service, please give their name, denomination, & contact information: \_\_\_\_\_

Do you wish for the DPC Organist to play?  Yes  No

If you would like to invite someone else to play, please give their name and contact information for consideration and approval by the DPC Organist: \_\_\_\_\_

Will you have a soloist?  Yes  No Contact Information: \_\_\_\_\_

Other instrumentalists?  Yes  No Contact Information: \_\_\_\_\_

Florist Contact Information: \_\_\_\_\_

Photographer Contact Information: \_\_\_\_\_

## RECEPTION

Do you wish to use Fellowship Hall for a reception?  Yes  No

If "yes", a separate "Use of Church Facility Policy" will be sent to you. Additional fees will apply.

(If yes above) Do you wish to use the kitchen for the reception?  Yes  No

Who will prepare the food? \_\_\_\_\_

## STATEMENT OF AGREEMENT

I/We have read the complete "Wedding Policies & Fee Schedule" for the use of the Donegal Presbyterian Church. I/We understand that we and our guests must abide by the policies set forth. I/We also agree to the various fees stated in the Fees Schedule, and the timing stated in it. I/We also accept responsibility for any damage to Church property caused as a result of any violation of these policies.

Wedding Couple: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

## APPROVAL

Pastor: \_\_\_\_\_ Date \_\_\_\_\_

Clerk of Session: \_\_\_\_\_ Date \_\_\_\_\_

\* See Presiding Pastor section, under "Wedding Policies & Procedures"